

## PAC Grant Grading Guidelines

PAC Grant awards are set at a tiered rate of \$600, \$300, and \$100. There should be no gradation of award amounts above, below, or between these.

### Rules for Evaluating Applications

- Eligible applicants presenting their research or creative work at academic and professional conferences *and* demonstrate need shall be awarded at the **\$600 tier**.
- Eligible applicants *not* presenting their research or creative work but wishing to attend an academic or professional conference for other approved reasons (i.e., familiarization, chairing a panel, volunteering, networking, job searching) shall be awarded at the **\$100 tier**.
- Eligible applicants who are presenting may be awarded at the **\$300 tier** if:
  - The applicant opts for the \$300 tier award in their application,
  - The applicant fails to clearly demonstrate need in the application, or
  - The applicant demonstrates significant access to additional funding without clearly demonstrated need for the full \$600 tier award.
- The GSO General Secretary & Chair of the PAC Grant Committee may suspend the consideration of a PAC Grant application, and request further information or resubmission, if they feel an applicant:
  - Has not sufficiently provided the required components of the application and/or
  - Has inadequately addressed the application criteria explicit in the PAC Grant Application Form and Grading Rubric.
- Additionally, members of the PAC Grant Committee (i.e., evaluators) may petition the General Secretary & Chair of the PAC Grant Committee to suspend the consideration of an application for the same reasons by majority vote.
  - The General Secretary must report all suspensions to the Executive Board.

### Things to Look For

1. **Insufficient Information** - If the applicant does not demonstrate sufficient information:
  - a. On budget costs and/or
  - b. On actions taken to defray costs
  - c. *In this case, the applicant will be awarded at the \$300 tier. Measures to suspend consideration of the application pending further information may also be taken.*
  
2. **Adequate Funding** - If an applicant:
  - a. Demonstrates access to \$1000+ in additional funding and/or
  - b. 70% of the total approved costs are covered by additional funding
  - c. *The applicant will be awarded at the \$300 tier.*