



### GSO Senate Resolution 13.10

#### **A Resolution to Amend the GSO Constitution to Add a Financial Secretary and Alter the Duties of the Recording Secretary**

**Whereas**, all Executive Officer positions, aside from the President, are to remain part time, and thus the Comptroller requires a financial assistant, and

**Whereas**, the duties of Executive Officers are not balanced, and

**Whereas**, masters students, especially those from one and one-and-a-half year programs, are not well represented on the Executive Board; therefore, be it

**Resolved**, That the Constitution of the Graduate Student Organization at Syracuse University shall be amended as follows, effective April 22, 2013:

The following Articles, Sections, and Sub-Sections shall be amended as follows, with appropriate Sub-Section renumbering. In all cases, words and Sections to be struck are typed in ~~strike-through~~, and all words or sections to be added are written [in brackets, and underlined].

#### **ARTICLE II: THE EXECUTIVE BRANCH**

- Section 1: The Executive Board shall consist of ~~five~~ [six] Executive Officers: President, Vice President of Internal Affairs, Vice President of External Affairs, Comptroller, ~~and~~ Recording Secretary, [and Financial Secretary].
- i. ~~Officers~~ [The President, Vice Presidents, and Comptroller] shall be elected by the Senate at its annual Election Meeting in the academic year prior to the one in which they will serve.
  - ii. [The Secretaries shall be elected by the Senate at its annual Organizational Meeting in the academic year during the one in which they will serve.]
  - iii. Thereafter, vacancies in the Executive Board shall be filled by the Senate at any Regular Meeting.
  - iv. ~~In all such votes,~~ [any election for an Executive Officer,] the candidate with the most votes will be chosen.
  - v. To be eligible for an Executive Office, one must be a GSO member, as defined in Article I. To be eligible to serve as President or Comptroller, one must also have previously served as a Senator or Executive Officer for at least one year.
  - ~~vi.~~ Officers may serve a maximum of three terms on the Executive Board.

- vii. ~~Officers~~ [The President, Vice Presidents, and Comptroller] shall hold office from June 1st of the year in which they are elected, [or once elected if their election occurs after June 1st,] until [the following] May 31st ~~of the following calendar year.~~
- viii. [The Secretaries shall hold office immediately upon election until the following June 30th.]
- ix. Executive Officers, during their terms in office, may not simultaneously be Senators.
- x. Each Officer may receive a stipend for the year in which the Officer serves, if the Senate so directs. Stipends may increase annually by a rate of not more than 3%.
- xi. Executive Officers are expected to be students in residence at Syracuse University's main campus in Syracuse, NY during their term in office. In the event that their studies or other activities call them away from campus, periods of absence greater than two weeks must be reported to the GSO Senate.
- xii. Executive Officers cannot receive additional compensation [from the GSO] if they serve in an appointed position.

Section 2: The Executive Board shall:

- i. Take action as a whole via a majority vote. Quorum shall be ~~three~~ [a majority of] Executive Officers, [excluding vacancies].
- ii. [Take on the duties of any vacant office, delegating such responsibilities and powers as the Board sees fit to the remaining Executive Officers.]

Section 4: The Vice President of Internal Affairs shall:

- vii. ~~Maintain a list of all GSO standing committees, special committees, and liaison positions.~~

Section 7: The Recording Secretary shall:

- vii. [Maintain a list of all GSO standing committees, special committees, and liaison positions.]
- viii. [Work with all grant program committees or other boards to process all applications and other paperwork and correspondence.]

[Section 8: The Financial Secretary shall:

- i. Keep records of all payments made and received on the accounts of the GSO, the accounts of graduate student organizations registered with the GSO, and those departments with a funding allocation.
- ii. Process all reimbursements and other routine financial paperwork.
- iii. Assist the Comptroller in his or her duties, including maintaining accurate financial records, creating reports to the Senate, and creating the annual budget proposal.
- iv. Serve as Vice Chair of the Finance Committee.
- v. Serve on a GSO committee or as a liaison in the event that a necessary position is not filled.
- vi. Serve in the University Senate in the event that one of the GSO's allotted seats is not filled.]